LEDGER SHOWING THE AMOUNT OF RECEIPT AND EXPENDITURE IN RESPECT OFRESEARCH FELLOWS/ASSOCIATES

Name of Research Fellow/Associate:	Department:
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Date of Joining:

RECEIPT						PAYMENT							
Particulars of grants received						Particulars of grant paid							
Year	Date of receipt of grant	Cheque No./ Transaction ID, date and amount	Stipend	Contingency and HRA	Total	Signature of Drawing Officer	Date of payment of grant	Voucher No.	Stipend	Contingnecy and HRA	Total	Signature of Drawing Officer	Remarks
	1	2	3	4	5	6	1	2	3	4	5	6	7
Balance B/F from previous year													
Receipt during the year							Payment during the year						
Balance c/o to next year													