



FORM-E

COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
Human Resource Development Group
CSIR Complex, Library Avenue, Pusa, New Delhi – 110012

(Fifteen copies are to be submitted)

1. Title of the Scheme:	Financial year for which renewals requested : Scheme number:
2. Name & Address of PI:	Date of Commencement: dd/mm/yy
3. Name of Sponsoring CSIR Laboratory (if applicable):	

4. JRF/SRF/RA associated with the project:

Name& Designation	Date of Joining	Date of leaving

5. Details of Equipment Purchased:

Name of Equipment	Cost	Supplier	Date of purchase/ placing order for each item of equipment

Note: The equipment grant once fixed cannot be enhanced. PIs are advised to give authenticated estimates of the cost of equipment. Equipment should invariably be purchased within 3 months from the date of receipt of the grant and/or sanction letter.

6. Grants received, and expenditure made in Rupees.

	1 st Year 1 st April 20__ to 31 st March 20__	2 nd Year 1 st April 20__ to 31 st March 20__	3 rd Year 1 st April 20__ to 31 st March 20__	(if applicable) 1 st April 20__ to 31 st March 20__
JRF/SRF/RA				
Sanctioned				
Received				
Expenditure				
CONTINGENCY				
Sanctioned				
Received				
Expenditure				
EQUIPMENT				
Sanctioned				
Received				
Expenditure				

7. Amount saved (if any) from the last year's grant

Staff	Contingency	Equipment

8. Date on which scheme will complete its normal tenure of 12/24/36 months _____.

Whether extension beyond normal tenure has been requested. Yes /No.

If yes, give _____ months _____ (dd/mm/yy) justification.

(Extension beyond normal tenure should be requested at the Project Monitoring Session/one year before end of normal tenure.)

Note: If yes, justification for extension and programme of work to be completed. Also mention as to why the work could not be completed as per the original plan.

9. Constraints (if any) faced in the progress of work and suggestions to overcome them.
10. Any deviation from original plan with its nature and cause.
11. List of publication giving full bibliographic details accrued from this project (copies of the paper (s) should be enclosed).
12. Summary of work done (200 words).
13. Proposed programme of work for the next year (1000 words).
14. Detailed Annual Progress Report enlisting the objectives in beginning briefly (upto five pages maximum).

Signature of PI
Date:

Note: No column should be left blank; write not applicable (NA) wherever applicable.