

CSIR-Human Resource Development Group
CSIR-Complex, Library Avenue, Pusa, New Delhi – 110012

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CIRCULAR

Sub. : Unauthorised use of IDs of Makers/Checkers for online submission of fellowship claims/fellowship- related matters to HRDG-reg.

With the commencement of the online NewFMS Portal of HRDG for submission of fellowship claims and other fellowship-related matters, the Makers/Checkers of the Host Institutes are provided with system generated Login ID and password to login the Portal for submission of claims. These IDs are assigned with financial implications on the exchequer and carry significant responsibility and accountability. The Host Institute may kindly exercise due caution for any unauthorized access to their Login ID or password in their own interest. Any sharing of the Maker/Checker Login ID or password details with any unauthorized person without prior notification to CSIR HRDG is unacceptable. Any liability on account of any data loss, breach of privacy, misuse of Fellow details database or consequent financial implications thereof at the level of Host Institutes shall devolve on the concerned Host Institutes.

RK Meena
16/8/21

(R.K.Meena)
Section Officer (EMR-I)

Copy to:-

1. The Registrar/Directors of all Univ./National Labs/Inst. of CSIR.
2. PS to Head (HRDG).
3. Sr. DS, EMR.
4. Scientist-in-Charge, EMR-I.
5. Dy. FA, EMR-III.
6. Sh. D. Bansal, Principal Officer.
7. Sh. Mayank Roongta, Sr. Tech. Officer.
8. Head (IT): with a request to upload on CSIR-HRDG website for wide circulation & email the notification to all host Institute.
9. Office copy.