

CSIR-Human Resource Development Group
CSIR-Complex, Library Avenue, Pusa, New Delhi- 110 012

File no. 03/US/EMR-I/2021

Date: 30.06.2021

Notification


Subject: Processing of fellowship bills and fellowship-related matters by online in NewFMS only – reg.

In continuation of CSIR-HRDG Office Memorandum of even nos. dated 31.05.2021 and 24.06.2021, it is hereby reiterated that henceforth all the monthly fellowship bills, contingency bills and other fellowship related matters like joining, up-gradation, extension of tenure, change of institute etc will be accepted **solely by online mode** in NewFMS i.e. <https://newfms.ncl.res.in> only. Any bill or fellowship related issues sent by post or any other means like email etc will not be accepted / acted upon w.e.f 30.06.2021.

Grievances may be logged to the Grievance Portal <http://hrdg.csir.res.in/dashboard.aspx> as per the instructions provided there.

Emails highlighted any long-pending grievances (payments overdue by more than 45 days) MUST provide the file number and Case ID when emailing helpdesk@csirhrdg.res.in

All CSIR fellows and Makers & Checkers of host institutes are requested to kindly note the above instructions for strict compliance. We also request this be given wide circulation for its implementation


(Anita Singh)

Under Secretary (EMR-I)

PS:- In case of any query w.r.t NewFMS the host Institutes/fellows may contact at hrdadmin@csirhrdg.res.in

Copy to:

1. The Registrar/Directors of all Univ./National Labs/Inst. Of CSIR.
2. PPS to DG, CSIR.
3. PS to Head (HRDG).
4. PS to JS(A),CSIR HQ.
5. PS to FA,CSIR HQ.
6. Sr.DS, EMR.
7. Scientist-in-Charge, EMR-I
8. All members of Task Force.
9. Dy.FA, EMR-III.
10. Section officers (EMR-I).
11. Head (IT): with a request to upload on CSIR-HRDG website for wide circulation & email the notification to all host Institute.
12. Office copy.