



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH

मानव संसाधन विकास समूह
Human Resource Development Group

इंस्टीट्यूट ऑफ होटल मैनेजमेंट के सामने, लाईब्रेरी एवेन्यू, पूसा, नई दिल्ली- 110 012
Opp. Institute of Hotel Management, Library Avenue, Pusa, New Delhi-110 012

DS(EMR)/2015-16

10th March, 2016

From : Head(CSIR)HRDG)

To : All Grantee-Institutions
(where CSIR Scholars-JRF/SRF/RA/SPMFs are working)

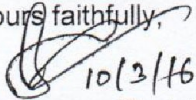
Sub : Request to send the claim-bills due for the period till 31.3.2016:

Dear Sir,

As you are aware, a number of CSIR supported Junior Research Fellows (JRF), Senior Research Fellows (SRF), Research Associates (RAs), and Shyama Prasad Mukherjee Fellows (SPMF) - are pursuing their doctoral and post-doctoral research work in various departments /faculties of your esteemed University/Institution. The grant-in-aid claim-bills in respect of some of these CSIR supported research scholars are yet to be received here, although the grants for those claim-bills already received here, were released in most of the cases; and some of the bills are at processing stage in EMR-I/EMR-III. **Some of the claim-bills of JRF/SRF/RAs & the arrear claim-bills in/r/of SPM Fellows @ enhanced rates w.r.to. our OM No. 6/Fellowship(IENH)/2k16/EMR-I dt. 2.3.2016 are yet to be received by this office, although we are reaching the end of this financial year!**

All the concerned officers of Grantee-Institutions are therefore requested to kindly send us the consolidated grant-in-aid claim-bills in/r/of all the research scholars, including those who joined recently & their fellowships are still payable upto 31.3.2016(i.e. for the fin. Year: 2015-16) - along with Utilization Certificate (UC) and Statement of Accounts/Expenditure (SE) for the grants already released during the previous fin. year(s), as per proforma- available at our website, latest by 23.03.2016 urgently - to enable us to release the pending grants to your institution.

Kindly expedite the above, & the consolidated grant-in-aid claim bills for the year 2015-16 alongwith the UCs & SE may please be sent (also through an e-mail-attachment @ soemr1@csirhrdg.res.in or dsemr@csirhrdg.res.in), followed by hard copy by Speed-post, without any further delay, please.

Yours faithfully,

10/3/16
(O. Omman Panicker)
Dy. Secretary(EMR)

✓ Copy : Head(IT), CSIR HRDG : With the request to kindly host this in our website: