



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH**  
मानव संसाधन विकास समूह  
**Human Resource Development Group**

सी.एस.आई.आर. कॉम्प्लेक्स  
इंस्टीट्यूट ऑफ होटल मैनेजमेंट के सामने  
लाइब्रेरी एवेन्यू, पूसा, नई दिल्ली-110012

**C.S.I.R. Complex**

Opp. Institute of Hotel Management  
Library Avenue, Pusa, New Delhi-110012

**No.10-4(Income Tax)/2017-18-Pool**

**Dated the 6<sup>th</sup> February, 2018**

To

Controllers of Administration/Administrative Officers/Controllers of Finance  
& Accounts/Finance & Accounts Officers of all National Laboratories of CSIR.

**Subject:- Deduction of Tax at source from the salaries of CSIR-SRAs-reg.**

Sir,

Consequent upon implementation of Direct Benefit Transfer (DBT) Scheme for disbursement of salaries to CSIR-Senior Research Associates w.e.f. 01/04/2017, mandatory deductions of Tax at source from their salaries have to be done by CSIR for remittance to Income Tax Department. Accordingly, all SRAs have already been instructed to submit their copies of PAN Card, Investment declaration and other documents through e-mail.

Before effecting deductions from their salaries, I am directed to request you to kindly arrange to furnish in the enclosed proforma the details of salaries released to CSIR-SRAs directly by your laboratory for the period after 31/03/2017. You are also requested to kindly inform this office regarding the amount of tax deducted at source, if any and remitted to Income Tax Department, in respect of such SRAs.

The requisite information may please be furnished through **E-mail** at [sodstp@csirhrdg.res.in](mailto:sodstp@csirhrdg.res.in) promptly.

Yours Sincerely,

**(SUNITA KUREEL)**

**Section Officer**

Enclosure: As Above.

अनुभाग अधिकारी/Section Officer  
पूल विभाग/Pool Section

Name of Laboratory:

No.	Name of SRA & Pool No.	Period for which Salary released by lab directly after 31.03.2017 (Pl. Specify period)	Amount of Salary released	TDS recovered and sent to Income Tax Department (if any) (Please submit details)
1.				
2.				
3.				
4.				
5.				

(Signature & Stamp/Official Seal of Competent Authority)