

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH.
NEW DELHI.**

NOTICE INVITING TENDER

1. Item rate sealed limited tenders are invited for **S/I/T/C of additional CCTV Cameras and related accessories in the campus of CSIR Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi.** Estimated cost of the work is **Rs. 3,64,697.00 (Rs Three lacs sixty four thousand six hundred ninety seven only)** based on prevailing market rates. The Earnest Money is Rs. 7295.00 (Rs Seven thousand two hundred ninety five only) and time for completion of the work is 2 months.
2. Contractor's having worked with CPWD, Railways, Post & Telegraph Dept, MES, State PWDs, Semi Government Organization or from those who have worked for CSIR or its Laboratories and have successfully carried out minimum 1 / 2 / 3 similar works amounting to Rs 2.91 lacs / 1.82 lacs / 1.46 lacs respectively and above during last five years need apply with proof of fulfilling the above conditions along with **attested copies of proof of registration for TIN with Sale Tax Department, NCT of Delhi, PAN Card and works completion certificate while making request for issue of tender document.**
3. Tender would be issued from **12.12.2011 to 21.12.2011** from the office of **Director (EC) , Engineering Services Division CSIR Complex, Pusa, New Delhi – 110012** during office hours on payment of Rs. 500.00 in cash or demand draft in favour of CSIR Complex and received back up to 3.00 P.M. on **23.12.2011** and will be opened at 3.30 P.M. on the same day.
4. Tender documents can be seen at our Website www.tenderhome.com & www.csirhrdq.res.in

Submitted for kind approval, please.

JE(E)
(Rajesh Aglawe)

SE(E)
(H.S.Gupta)

SE(C)
(Deepak Kumar)

Nagesh R Iyer
Director (EC)

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4. Tender documents can be seen at our Website **WWW.tenderhome.com & www.CSIRhrdq.res.in**

Director (EC)

Name of work: - Supply, installation, testing and commissioning of additional CCTV Cameras and related accessories in the campus of CSIR Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi.

C O N T E N T S

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NOTE: Tenderer should confirm that they have received all the above papers. All the documents issued is to be returned duly signed by the tenderer while submitting his offer.

Total number of pages 1 to14 = 14 Pages

TENDER ISSUED TO:

M/s _____

TELEPHONE NO: _____ **(IF ANY)**

SIGNATURE OF THE OFFICER ISSUING TENDER

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- 2) Estimated Cost is **Rs. 3,64,697.00 (Rs Three lacs sixty four thousand six hundred ninety seven only)** based on prevailing market rates.
- 3) Time for carrying out the work will be **2 (Two) months** and the date of commencement shall be reckoned from the tenth day of issue of award letter.
- 4) Complete Contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the office of the Director (EC), Engineering Services Division, CSIR Complex, N.P L. Campus, Pusa, New Delhi – 110012.
- 5) Tenders should be on the specified form (Non transferable) which may be obtained from the office of Director (EC), Engineering Services Division, CSIR Complex, Pusa, New Delhi -110 012 during office hours on payment of **Rs. 500/- (Rs. Five hundred only) in Cash or as Demand Draft of a schedule bank drawn in favour of CSIR Complex, New Delhi** (Non-refundable) Sale of tenders shall be from **12.12.2011 to 21.12.2011 upto 3.00 P.m.**
- 6) Tenders should be submitted with the documents as per NIT in sealed covers super scribed with the name of the work, date and time of opening written on envelopes. They will be received upto 3.00 P.M. on **23.12.2010** and will be opened at 3.30 PM on the same day in the office of the Director (EC), Engineering Services Division, CSIR Complex, Pusa, New Delh-110 0:12. Tender should be dropped in the tender box before the closing date and time indicated. In case these are sent by post these should be sent by Regd. post/Speed post addressed to the Section Officer, Engineer Services Division, CSIR Complex, Pusa, New Delhi- 110 012. Tenderers are to ensure that they post the tender well in advance so as to reach before the closing time and date indicated.
7. The Earnest Money amounting to **Rs. 7295.00 (Rs Seven thousand two hundred ninety five only)** as demand draft or pay order of a schedule bank and drawn in favour of CSIR Complex, New Delhi should accompany the tender. Tenders received without

- earnest money will be invalid.
- i) **The tender and the earnest money shall be placed in separate sealed envelopes each marked “Tender” and “Earnest Money” respectively.** In cases where earnest money in cash is acceptable, the same shall be deposited with the cashier of the division and the receipt placed in the envelope meant for earnest money. Both the envelopes shall be submitted together in another sealed envelope. The envelope marked “Tender” of only those tenders shall be opened, whose earnest money placed in the other envelope is found to be in order.
 - 8) The **Employer** does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
 - 9) Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
 - 10) The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and Junior Engineer. (Both inclusive) He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

NOTE:

A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father, Mother (including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

- 11) Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
- 12) The tenderer shall quote rates both in figures and words. He shall also work out the amount for each item of work and writes in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
 - i) When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
 - ii) When the tenderer does not work out the amount of an item or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
 - iii) When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.
- 13) The tenderer should see drawings and in case of doubt obtain required particulars,

which may in any way influence his tender from the Engineer as no Claim whatsoever will be entertained for any alleged ignorance thereof.

- 14) Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the **Employer** in any circumstances.
- 15) Earnest money will be forfeited if the contractor fails to commence the work as per letter of award. If any tenderer with draws this tender within the validity period or makes any modification in terms and conditions of the tender which are not acceptable to the Department, then CSIR shall without prejudice to any right or remedy, be a liberty to forfeit 50 % (fifty percent) of the Earnest Money absolutely.
- 16) Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted alongwith the tender.
- 17) Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Conditions of Contract.
 - a). **DEFECTS LIABILITY PERIOD | 12 (Twelve) months from the date of completion as certified by the employer.**
 - b). **MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE | Rs 1 lac (Rs One lacs only)** Intermediate certificate for a lesser amount can be admitted for payment at the discretion of the Engineer.
 - c). **SECURITY DEPOSIT : A sum @ 10 % of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with sum already deposited as earnest money, will amount to Security deposit of @ 5 % of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5 % of the tendered value of the contract as performance security within the period prescribed for commencement of work in the letter of award issued to him.**
 - d). **COMPENSATION |** Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the **Employer** (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement for every week that the work remains uncommenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.
- 18) Clauses No. 28 of conditions of contract i.e. "ESCALATION" will not be applicable in this contract.
- 19) All tenderers should submit the proof of their registration with the Sales Tax Department Government of NCT Delhi. Deduction of works contract Sale Tax will be made from their running and final bill for the as per standard norms of the Government State.

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SUMMARY SHEET

Amount B/F from page no.....

Rs.-----

Total Amount Rs.-----

(Rupees-----)

Signature of Tenderer

Name of work: - S/I/T/C of additional CCTV Cameras and related accessories in the campus of CSIR Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi

ABSTRACT OF COST

Amount B / F from Summary Page No Rs.

Total Amount Rs.-----

(Amount in Words Rs. -----)

Signature of Tenderer

