

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH.
NEW DELHI.**

(N I T)

1. Item rate sealed tenders are invited for **Operation and Comprehensive Annual Maintenance of Fire Alarm and Fire Fighting system installed at CSIR Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi.** The Estimated cost of the work is **Rs. 9,29,295.00 (Rs Nine lacs twenty nine thousand two hundred ninety five only)** based on prevailing market rates. The Earnest Money is Rs. 18,586.00 (Rs Eighteen thousand five hundred eighty six only) and work completion period is 12 months.
2. Fire contractor of appropriate class of CPWD, Railways, Post & Telegraph Dept, MES, State PWDs, Semi Government or from those who have worked for CSIR or its laboratories and successfully carried out 1 / 2 / 3 works of amounting **Rs 7,43,344.00 / Rs. 4,64,648.00 / Rs. 3,71,718.00** value of estimated cost respectively or above in a single contract during the last five years with proof of fulfilling above conditions along with **attested copies of Sales Tax registration certificate / TIN No. with department of NCT Delhi, PAN Card, work completion certificates & Service tax registration** for issuing tender documents.
3. Tender can be obtained from **24.01.2012 to 07.02.2012** from the office of **Director EC, Engineering Services Division CSIR Complex, Pusa, New Delhi 110012** on all working days up to 3.00 P.M. on payment of **Rs. 500.00 (Rs. Five hundred only)** in cash or **Demand Draft in favour of CSIR Complex New Delhi** (Non-refundable) and tender will be received back up to 3.00 P.M. on **09.02.2012** and will be opened at 3.30 P.M. on the same day.

Interested Firms may also log on Website www.tenderhome.com & www.csirhrdq.res.in

Submitted for kind approval, please.

**JE(E)
(Rajesh Aglawe)**

**SE(E)
(H.S.Gupta)**

**SE(C
(Deepak Kumar)**

**Nagesh R Iyer
Director (EC)**

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**Nagesh R Iyer
Director (EC)**

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH.
NEW DELHI.**

NOTICE INVITING TENDER

Name of work: Operation and Comprehensive Annual Maintenance of Fire Alarm and Fire Fighting system installed at CSIR Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi.

C O N T E N T S

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NOTE:- Tenderer should confirm that they have received all the above papers. All the documents issued is to be returned duly signed by the tenderer while submitting his offer.

.....
TENDER ISSUED TO:

M/s _____

TELEPHONE NO: _____ **(IF ANY)**

SIGNATURE OF THE OFFICER ISSUING TENDER

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NOTICE INVITING TENDER

- 1) Item rate sealed tenders are invited for **Operation and Comprehensive Annual Maintenance of Fire Alarm and Fire Fighting system installed at CSIR Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi** from fire contractor of appropriate class of CPWD, Railways, Post & Telegraph Dept, MES, State PWDs, Semi Government or from those who have worked for CSIR or its laboratories and successfully carried out 1 / 2 / 3 works of amounting **Rs 7,43,344.00 / Rs. 4,64,648.00 / Rs. 3,71,718.00** value of estimated cost respectively or above in a single contract during the last five years with proof of fulfilling above conditions along with **attested copies of Sales Tax registration certificate / TIN No. with department of NCT Delhi, PAN card, work completion certificates and Service tax registration** for issuing tender documents.
- 2) The Estimated cost of the work is **Rs. 9,29,295.00 (Rs Nine lacs twenty nine thousand two hundred ninety five only)** based on prevailing market rates.
- 3) Time for carrying out the work will be **12 months** and the date of commencement shall be reckoned from the tenth day of issue of award letter.
- 4) Complete Contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the office of the Director EC Engineer, Engineering Services Division, CSIR Complex, N.P L. Campus, Pusa, New Delhi – 110012.
- 5) Tenders should be on the specified form (Non transferable) which may be obtained from the office of the **Director EC, Engineering Services Division, CSIR Complex, Pusa, New Delhi -110 012 up to 3 P.M.** on payment of **Rs. 500/- (Rs. Five hundred only)** in Cash or as **Demand Draft** of a schedule bank drawn in favour of **CSIR Complex** , New Delhi(Non –refundable). Sale of tenders shall be from **24.01.2012 to 07.02.2012.**
- 6) Tenders should be submitted with the documents as per NIT in sealed covers super scribed with the name of the work, date and time of opening written on the envelopes. They will be received upto 3.00 P.M. on **09.02.2012** and will be opened at 3.30 PM on the same day in the office of the **Director EC, Engineering Services Division, CSIR Complex, Pusa, New Delh-110 012.** Tender should be dropped in the tender box before the closing date and time indicated. In case these are

sent by post these should be sent by Regd. post/Speed post addressed to the Section Officer, Engineer Services Division, CSIR Complex , Pusa, New Delhi- 110 012. Tenderers are to ensure that they post the tender well in advance so as to reach before the closing time and date indicated.

- 7) The Earnest Money amounting to The Earnest Money is **Rs. 18,586.00 (Rs Eighteen thousand five hundred eighty six only)** as Demand draft or pay order of a schedule bank and drawn in favour of CSIR Complex, New Delhi should accompany the tender. Tenders received without earnest money will be invalid.

The tender and the earnest money shall be placed in separate sealed envelopes each marked “Tender” and “Earnest Money “ respectively. In case where earnest money in cash is acceptable, the same shall be deposited with the cashier of the division and the receipt placed in the envelope meant for earnest money. Both the envelopes shall be submitted together in sealed envelope. The envelope marked “ Tender “ of only those tenders shall be opened, whose earnest money placed in the other envelope is found be in order.

- 8) The **Employer** does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
- 9) Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
- 10) The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and Junior Engineer. (Both inclusive) He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who relatives are as mentioned above.

NOTE:

A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father, Mother (including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

- 11) Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days

from the date of opening shall be by mutual consent.

12) The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and writes in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:

- i. When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
- ii. When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
- iii. When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.

13) The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.

14) Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the **Employer** in any circumstances.

15) Earnest money will be forfeited if the contractor fails to commence the work as per letter of award. If any tenderer with draws this tender within the validity period or makes any modification in terms and conditions of the tender which are not acceptable to the Department, then CSIR shall without prejudice to any right or remedy, be a liberty to forfeit 50 % (fifty percent) of the Earnest Money absolutely.

16) Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.

17) Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Conditions of Contract.

- a. **DEFECTS LIABILITY PERIOD | One months from the date of completion as certified by the employer.**
- b. **MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE | Rs 1 lac (Rs Three lac only).** Intermediate certificate for a lesser amount can be admitted for payment at the discretion of the Engineer.
- c. **SECURITY DEPOSIT: A sum @ 10 % of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with sum already deposited as earnest money, will amount to Security deposit of @ 5 % of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5 % of the tendered value of the contract as performance security within the period prescribed for commencement of work in the letter of award issued to him.**
- d. **COMPENSATION |** Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the **Employer** (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement for every week that the work remains uncompleted or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.

Clauses No. 28 of conditions of contract i.e. "ESCALATION" will not be applicable in this contract as work is related to **Operation and Comprehensive Annual Maintenance of Fire Alarm and Fire Fighting system installed at CSIR Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi.**

18. All tenderers should submit the proof of their registration with the Sales Tax Department Government of NCT Delhi/NCR. Deduction of works contract Sale Tax will be made from their running and final bill for the as per standard norms of the Government.
19. No Material will be issued by the department for this work.
20. As the site of the work is in restricted area, hence, there will be curb on Traffic movements in specified hours. Nothing extra shall be paid on this account.
21. As the work is to be taken up in the running office, the contractor should plan the execution of work in such a way that the working of the office is not disturbed. Nothing extra shall be paid on this account.
22. Contractor should quote rates of all the items and should not leave the Rate blank/ unquoted. The tenders which rate items are not quoted are Liable to be rejected.

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Ashram Chowk, Maharani Bagh, New Delhi.**

SUMMARY SHEET

Amount B/ F from page No----

Rs.....

Total Rs.....

(Amount in word Rs only)

SIGNATURE OF TENDERER

