

NOTICE
01/2020

Dated: 15-05-2020

All research fellows are supposed to submit following reports as per schedule given below, in the absence of which fellowship payment will not happen.

Sno	Nature of Fellowship	Period	Action required by the research fellows*	Action by EMR
1.	JRF/SRF-NET			
a.	JRF-NET	After completion of 2 years since joining:	3 member evaluation committee report { JRF-NET/3MACR/0001 } along with 2 years consolidated progress report { JRF-NET/2Y-CPR/0002 } and PhD registration document	Fellowship upgradation/ extension letter issued by EMR
b.	JRF/SRF-NET	After completion of 3 rd year since joining:	Annual progress report duly signed by the research supervisor { JRF-NET/3Y-APR/0003 }	Fellowship extension letter issued by EMR
c.	SRF-NET	After completion of 4 th year since joining:	3 member evaluation committee report { SRF-NET/3MACR/0004 } along with Annual progress report { SRF-NET/4Y-APR/0005 }	Fellowship extension letter issued by EMR
d.	SRF-NET	After completion of 5 th year since joining (completion of tenure):	Consolidated Progress report duly signed by research supervisor { SRF-NET/CPR/0006 }	
In case of JRF-GATE, the actions/procedures listed above will be applicable.				
In case of SPMF, the upgradation from SPMF-Junior to SPMF-Senior on completion of two years is done by EMR-CSIR and from third year onward the same procedure as listed above will be followed.				
2.	SRF-Direct			
a.	SRF-Direct	After completion of one year since joining:	Annual progress report { SRF-Direct/APR/APR0007 }	-
b.	SRF-Direct	After completion of 2 years since joining:	3 member evaluation committee report { SRF-Direct/3MACR/0007 } along with 2 years consolidated progress report { SRF-Direct/2Y-CPR/0008 }	Fellowship extension letter issued by EMR
c.	SRF-Direct	After completion of 3rd year since joining (completion of tenure):	Consolidated Progress report duly signed by research supervisor { SRF-Direct/CPR/0009 }	
3.	RA			
a.	RA	After completion of one year since joining:	3 member evaluation committee report { RA/3MACR/0010 } along with Annual progress report { RA/APR/0011 }	Fellowship extension letter issued by EMR
b.	RA	After completion of second year since joining:	3 member evaluation committee report { RA/3MACR/0010 } along with Annual progress report { RA/APR/0011 }	Fellowship extension letter issued by EMR
c.	RA	After completion of 3rd year since joining (completion of tenure):	Consolidated Progress report duly signed by research supervisor { RA/CPR/0012 }	

***Note: A research fellow is to submit the requisite documents at the earliest but not later than six (6) months from due date.**

[Download Annexure](#)

These reports are to be sent by email followed by post to:

fellowshipdoc@csirhrdg.res.in and copied to soemr1@csirhrdg.res.in, and nbbhoi@csirhrdg.res.in

By Post:

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