



**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH  
HUMAN RESOURCE DEVELOPMENT GROUP  
CSIR COMPLEX, LIBRARY AVENUE, PUSA,  
NEW DELHI-110012**

**Opp. Institute of Hotel Management,  
Library Avenue, Pusa,  
New Delhi-110 012.**

No. 10(4)/Miscellaneous/2019-Pool

Dated the 7<sup>th</sup> June, 2019

**OFFICE MEMORANDUM**

Subject: **Revision of Rates of Dearness Allowance in r/o- CSIR-Senior Research Associates & Calling for DA Arrear Bills-Reg.**

In pursuance of Ministry of Finance, D.O.E. notifications regarding revision of D.A., Head, HRDG has been pleased to approve the revision of rates of Dearness Allowance (D.A.) to CSIR-Senior Research Associates (CSIR-SRAs) as under:

S.No.	With Effect From	Rate of Dearness Allowance
1.	01/01/2017	136%
2.	01/07/2017	139%
3.	01/01/2018	142%
4.	01/07/2018	148%
5.	01/01/2019	154%

As CSIR-SRAs have been paid Dearness Allowance @132% on their monthly pay w.e.f. 01/07/2016 to till date, arrears of D.A. bill on account of above revision, if any, may kindly be duly certified and forwarded to this office **in the enclosed proforma PART-B (Individual Release of Grants) in consolidated form.** Individual DA Arrear bills of SRAs may not be entertained.

The soft (scanned) copy of duly signed and stamped D.A. Arrears bill can also be sent through E-mail ([sodstp@csirhrdg.res.in](mailto:sodstp@csirhrdg.res.in)) with Title/Subject of E-mail as "DA Arrear bill of SRAs of (Name of University/Institute/CSIR Lab)".

  
(SUNITA KUREEL)  
Section Officer

To

**Registrars/Directors  
Of All Grantee Universities/Institutions/CSIR Laboratories**

अनुभाग अधिकारी/Section Officer  
पूल विभाग/Pool Section

Copy also forwarded to:-

1. PA to Head, HRDG
2. Scientist-in-charge, Pool
3. Under Secretary, Pool
4. F.A.O. (EMR)
5. Head, IT Division, CSIR Complex----with request to upload this O.M. on CSIR HRDG website under title:- "Revision of Rates of Dearness Allowance in r/o- CSIR-Senior Research Associates & Calling for DA Arrear Bills."
6. Office Copy

# ARREARS OF D.A. BILL

DRAFT FORM

PART-B

Human Resource Development Group (HRDG)  
Council of Scientific & Industrial Research  
Grant-in-aid Claim Bill

**Part-B: Individual Release of Grants**

Name of the host institute: .....

Sno	Name of the beneficiary (Research fellow)/other awardee and the position held by him/her	HRDG(CSIR) sanction letter no./file no.	Monthly amount of pay/fellowship/honorarium, etc.	Sanctioned tenure upto & CSIR-HRDG/CSIR Laboratory OM No. with date	Bank account number of the beneficiary seeded with the Aadhar Number	Name of the bank with IFSC Code where the beneficiary has his/her account	Aadhar Number of the Beneficiary	Period of Payment		Grant claimed				Gross amount	Total number of days the beneficiary remained absent (without pay) during the month	Amount deducted on account of without pay	Any other deductions, please specify (Licence fee/hostel fee etc.)	Net amount payable
								From	To	Fellowship	HRA	Honorarium	Any other amount payable					
1																		
2																		
3																		
4																		
5																		

D.A. Arrear Amount

Certified that the Research Fellow has regularly attended the office to pursue his/her research work and availed ..... days leave during the month (Please see leave rule available on HRDG-CSIR website [www.csirhrdg.res.in](http://www.csirhrdg.res.in)).

Name and Signature of Registrar/Principal/Administrative Officer/Finance & Accounts Officer  
With Official Seal

**Important: Separate claim bills for Fellowships & Associateships/EMR Projects/SSB Awards/YSA Awards/Travel Grants/Emeritus Scientist/Research Fellows in EMR funded projects, etc.**