

Council of Scientific & Industrial Research
(Human Resource Development Group)
CSIR Complex, Library Avenue, Pusa, New Delhi – 110 012

No. 6/Fellowship(ENH)/2k19/EMR-I

17-06-2019

Office Memorandum

Sub.: Revised rate of HRA – reg

Ref : Entitlement for HRA as per CSIR Rules for Fellowships Terms & Condition.

In continuation of this Office Memorandum of even no dated 07-06-2019, I am directed to convey the approval of competent authority that HRA at revised rate of 8%, 16% and 24% is allowed as per Govt. of India norms as applicable in the city/location where the CSIR Research Fellows are working”.

The revised rate of HRA will be effective from 01-01-2019. A proforma for Fellowship/Associateship Arrears Claim Bill is also enclosed.

Hindi version will follow.

(Rajeev Sharma)
Deputy Secretary, EMR-I

Encl: As above

Copy to:-

1. The Registrar/Directors of all Univ./National labs/Inst.of CSIR
2. All Grantee-Institutions
3. All Finance Officers of Grantee Institutions
4. PS to the Secretary DSIR
5. PS to the Secretary DST
6. PS to the Secretary DBT
7. PPS/US to DG, CSIR
8. PS to JS(Admn), CSIR
9. PS to JS & FA, CSIR
10. Sr. CoAs/CoAs/AOs/CoFAs/FAOs of all Univ./National Labs/Inst. of CSIR
11. PS to Head, CSIR-HRDG
12. DFA, CSIR Cx
13. F&AO, EMR
14. All Divisional/Sectional Heads of CSIR-HRDG
15. Notice Board
16. Head (IT): with a request to upload on CSIR-HRDG website.

**Human Resource Development Group
Council of Scientific & Industrial Research
Fellowship/Associateship Arrears Claim Bill**

Name of the host institute.....

Sno	Name of the Fellow/ Associate	Nature of Fellowship (JRF/SRF/RA/SPMF/ NPDF)	HRDG(CSIR) sanction letter no.	Approved Sanctioned tenure		Bank details of the Fellow/ Associate			Period of Arrear payment		Fellowship grant due {Stipend as per CSIR OM No. 6/Fellowship(ENH)/ 2k19/EMR-I dated 7 th June 2019}			Fellowship grant drawn {Stipend as per CSIR OM No. 6/Fellowship(ENH)/ 2k14/EMR-I dated 19 th March 2015 & OM No. 6/Fellowship(ENH)/ 2k16/EMR-I dated 2 nd March 2016}			Difference Amount (Rs)
				From	To	Bank Name	Bank Account No.	IFSC Code	From	To	Stipend	HRA*	Total	Stipend	HRA**	Total	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14) =(12+13)	(15)	(16)	(17) =(15+16)	(18) =(17-14)
1.																	
2.																	
3.																	
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*HRA at revised HRA rates based on city/location where the research fellow is working. ** HRA at old HRA rates based on city/location where the research fellow is working.

Certified that the research fellows/associates listed in the table above regularly attended their research work during the period of arrears claim.

Name and Signature of Registrar/Principal/Administrative Officer/Finance & Accounts Officer
With Official Seal